

INTERNATIONAL CANCER FOUNDATION (ICF)

CLINICAL UNIT VISIT (CUV) FELLOWSHIPS

(2027-2028)

Information for Host Institutes

The **ICF Clinical Unit Visit (CUV) Fellowship** is an educational and observational programme of the **International Cancer Foundation (ICF)** supporting early-career oncologists through a structured, short-term clinical observership at a recognised oncology centre or Host Institute.

The programme promotes clinical observation, knowledge exchange, international collaboration, and the transfer of expertise to the Fellow's home institution and country.

1. Nature and Purpose of the Visit

The CUV Fellowship is an **unpaid, educational and observational clinical observership/attachment**. It does **not** constitute employment, paid work, independent medical practice, direct patient treatment, clinical responsibility, or replacement of any staff member.

During the visit, the Fellow may observe and engage in educational activities agreed with the Host Institute, such as multidisciplinary team meetings, specialised clinics, clinical discussions, educational sessions, and exposure to institutional practices and patient pathways, in line with the Host Institute's internal rules and applicable regulations.

2. Duration and Timing

The standard duration is **8 weeks**. The Fellowship must start within **12 months of the award notification**. Any changes to dates, duration, Host Institute, or Mentor must be communicated to ICF in advance and require ICF approval.

Shortened, split, postponed, or otherwise modified visits may be approved only exceptionally and may lead to a proportional reduction of the Fellow's Grant and the Host Institute contribution.

3. ICF Financial Support

For a standard **8-week Fellowship**, ICF provides:

To the Fellow:

EUR 6,000 to support accommodation and living expenses. ICF may reimburse reasonable travel expenses to and from the approved Host Institute after completion of the Fellowship, in line with ICF reimbursement policies.

If, on an exceptional basis, ICF approves a Fellowship where the Fellow's home institution and Host Institute are located in the same city, no travel cost reimbursement will be provided. ICF may also exclude travel reimbursement where no relocation or substantial travel is required.

To the Host Institute:

For a standard 8-week Fellowship, ICF provides a **EUR 1,000** administrative contribution to the Host Institute to help cover hosting-related administrative costs.

This may include, for example, internal registration of the Fellow, access badges, IT or system access, onboarding procedures, administrative coordination, documentation, internal approvals, and other reasonable arrangements required to host the Fellow.

If the Fellowship duration is reduced, the Host Institute contribution may be reduced proportionally.

The Host Institute contribution can only be processed once ICF has received the signed Fellowship Agreement and complete Host Institute bank details.

4. Role of the Host Institute

The Host Institute is expected to provide a structured educational and/or research experience and to designate a supervising Mentor for the Fellow. Where feasible and in line with its internal rules, the Host Institute is kindly invited to:

- define the educational objectives and proposed programme of the visit;
- facilitate the Fellow's integration into relevant clinical, educational, and/or research activities;
- provide appropriate supervision through the designated Mentor;
- support the Fellow's professional development during the visit;
- review and sign the Fellow's final report at the end of the Fellowship;
- maintain professional interaction with the Fellow for up to 12 months after completion, where appropriate and feasible.

The Host Institute operates independently from ICF and defines the Fellow's access, supervision, activities, schedule, patient-related exposure, research-related access, and available resources according to its own policies and applicable laws.

ICF does not guarantee specific outcomes, access, or resources at the Host Institute.

5. Final Report

Within one (1) month after completion of the visit, the Fellow must submit a final report to ICF using the official template. The report must be shared with the Host and Home Institutes and signed by the Fellow and the Host Mentor. ICF may also share a short post-Fellowship survey with the Fellow.

6. Contact

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